

Reading and writing letters



Name: _____ Date: _____

34 New Street

Chatham

Kent

ME4 5TY

30th March 2011

Dear

Hi! How are you?

I just thought I'd write to let you know that we have finally moved. My new address is at the top of the letter. I am really tired as I have done so much unpacking this week!

I am pleased with the new house. It is great to have a garden for the children to play in.

I must go now.

Please write back soon and tell me all your news

Love from Sarah

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Task 1

Answer the questions.

- 1) Who is writing the letter?
- 2) Who is the letter for?
- 3) Why has the letter been sent?
- 4) What has the sender of the letter just done?
- 5) Why is the sender tired?
- 6) What is good about the new house?
- 7) Which town has the sender moved to?
- 8) When was the letter sent?

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Task 2

Answer **true** or **false** or **can't tell** to these questions.

- 1) The letter was sent by Susie.

- 2) The letter is to Sarah's sister

- 3) Sarah has just moved to Rochester.

- 4) Sarah used to live in London.

- 5) Sarah has 2 children.

- 6) Sarah lives on New Street

- 7) Sarah has just moved house.

- 8) Sarah is married

- 9) Sarah would like to hear Susie's news.

- 10) Susie has known Sarah for a long time.

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Task 3

Now write a reply to Sarah and tell her all your news.